



डेडीकेटेड फ्रेट कोरीडोर कार्पोरेशन ऑफ़ इंडिया लि.

(भारत सरकार का उपक्रम)

Dedicated Freight Corridor Corporation of India Limited
(A Govt. of India Enterprises)

Advertisement No. 04/2021

RECRUITMENT NOTICE

Dedicated Freight Corridor Corporation of India (DFCCIL), is a schedule 'A' Public Sector Undertaking under the administrative control of Government of India (Ministry of Railways). It is the most ambitious and one of the biggest project in infrastructure sector, set-up to build high capacity and high speed rail freight corridors along the golden quadrilateral and its diagonals. The first Phase comprises of construction of two dedicated freight corridors spanning Ludhiana-Delhi-Kolkata (Eastern DFC) and Mumbai-Delhi (Western DFC). At present the company has its Corporate Office at New Delhi and Field Units at Ambala, Meerut, Tundla (Agra), Prayagraj (East & West), Pt. Deen Dayal Upadhyay Nagar, Kolkata, Mumbai (North & South), Ahmedabad, Vadodara, Ajmer, Jaipur and Noida.

DFCCIL INVITES applications for recruitment through ON-LINE MODE to the posts of Junior Manager, Executive and Junior Executive in various disciplines, as per the details given below:

1. IMPORTANT DATES:

| | |
|---|---------------------------|
| Opening Date for On-line Registration of Application | 24.04.2021 |
| Last date for closing of On-line Registration of Application and submission of on-line fees | 23.05.2021 upto 23:45 hrs |
| Tentative Dates for Computer Based Test (CBT) | June 2021 |

NOTE: BEFORE FILLING UP ON-LINE REGISTRATION FORM, PLEASE REFER TO INSTRUCTIONS UNDER "HOW TO APPLY". THE APPLICATION FORM FOR ALL THE POSTS SHALL BE FILLED IN BY THE CANDIDATES IN ENGLISH LANGUAGE ONLY.

[CLICK HERE TO APPLY](#)

2. DETAILS OF POSTS & ESSENTIAL QUALIFICATION:

The candidate should possess the following essential qualifications for on-line registration of application:

2.1 Post: Junior Manager - Scale Rs. 50,000-1,60,000 (IDA Pay Scale) (E-2)

| SN | Post | Post Code | Essential Educational Qualification | | | | | | | | | | | | |
|------|---|-----------|-------------------------------------|-----|---------|-----|----|----|----|----|----|------|----|----|--|
| 1 | Junior Manager (Civil) Total Vacancies - 31* **Vertical Reservation: <table border="1"><tr><td>UR</td><td>SC</td><td>ST</td><td>OBC-NCL</td><td>EWS</td></tr><tr><td>14</td><td>04</td><td>02</td><td>08</td><td>03</td></tr></table> *Horizontal Reservation: <table border="1"><tr><td>PwBD</td><td>02</td></tr></table> Post earmarked for disability in "One Arm only". Also Refer Point 5(iv) Medical Standard: A3 (Aye-Three) | UR | SC | ST | OBC-NCL | EWS | 14 | 04 | 02 | 08 | 03 | PwBD | 02 | 11 | Educational Qualification: Bachelor's Degree in Civil Engineering from a recognized institute with not less than 60% marks in aggregate. |
| UR | SC | ST | OBC-NCL | EWS | | | | | | | | | | | |
| 14 | 04 | 02 | 08 | 03 | | | | | | | | | | | |
| PwBD | 02 | | | | | | | | | | | | | | |

| SN | Post | Post Code | Essential Educational Qualification | | | | | | | | | | | | | | |
|---|---|-----------|-------------------------------------|------|---------|---|----|----|--|----|----|------|----|---|--|----|--|
| 2. | <p>Junior Manager (Operations & BD)</p> <p>Total Vacancies - 77*</p> <p>*Vertical Reservation:</p> <table border="1"> <tr> <td>UR</td> <td>SC</td> <td>ST</td> <td>OBC-NCL</td> <td>EWS</td> </tr> <tr> <td>34</td> <td>11</td> <td>05</td> <td>20</td> <td>07</td> </tr> </table> <p>*Horizontal Reservation:</p> <table border="1"> <tr> <td>PwBD</td> <td>04</td> </tr> <tr> <td colspan="2">Post earmarked for disability in "One Arm only". Also Refer Point 5(iv)</td> </tr> </table> <p>Medical Standard: A2 (Aye-Two)</p> | UR | SC | ST | OBC-NCL | EWS | 34 | 11 | 05 | 20 | 07 | PwBD | 04 | Post earmarked for disability in "One Arm only". Also Refer Point 5(iv) | | 12 | <p>Educational Qualification:</p> <p>Two (02) years MBA/PGDBA/PGDBM/PGDM in Marketing/Business Operation/Customer Relation/Finance from a recognized institute with not less than 60% marks in aggregate.</p> |
| UR | SC | ST | OBC-NCL | EWS | | | | | | | | | | | | | |
| 34 | 11 | 05 | 20 | 07 | | | | | | | | | | | | | |
| PwBD | 04 | | | | | | | | | | | | | | | | |
| Post earmarked for disability in "One Arm only". Also Refer Point 5(iv) | | | | | | | | | | | | | | | | | |
| 3. | <p>Junior Manager (Mechanical)</p> <p>Total Vacancies - 03*</p> <p>*Vertical Reservation:</p> <table border="1"> <tr> <td>UR</td> </tr> <tr> <td>03</td> </tr> </table> <p>*Horizontal Reservation:</p> <table border="1"> <tr> <td>PwBD</td> <td>01</td> </tr> <tr> <td colspan="2">Post earmarked for disability in "One Arm only". Also Refer Point 5(iv)</td> </tr> </table> <p>Medical Standard: A3 (Aye-Three)</p> | UR | 03 | PwBD | 01 | Post earmarked for disability in "One Arm only". Also Refer Point 5(iv) | | 13 | <p>Educational Qualification:</p> <p>Bachelor's Degree in Mechanical Engineering /Electrical Engineering /Mechatronics Engineering /Industrial Engineering /Production Engineering /Automobile Engineering /Manufacturing Engineering/Instrumentation & Control Engineering/ Electronics and Communications Engineering/ Electronics Engineering from a recognized institute with not less than 60% marks in aggregate.</p> | | | | | | | | |
| UR | | | | | | | | | | | | | | | | | |
| 03 | | | | | | | | | | | | | | | | | |
| PwBD | 01 | | | | | | | | | | | | | | | | |
| Post earmarked for disability in "One Arm only". Also Refer Point 5(iv) | | | | | | | | | | | | | | | | | |

2.2 Post : Executive - Scale Rs. 30,000-1,20,000 (IDA Pay Scale) (E-0)

| SN | Post | Post Code | Essential Educational Qualification | | | | | | | | | | | | | | | | | | |
|--|---|-----------|-------------------------------------|-----|---------|-----|----|----|----|----|----|------|---------------|----|----|--|--|-------------------------|--|----|---|
| 1. | <p>Executive (Civil)</p> <p>Total Vacancies - 73*</p> <p>*Vertical Reservation:</p> <table border="1"> <tr> <td>UR</td> <td>SC</td> <td>ST</td> <td>OBC-NCL</td> <td>EWS</td> </tr> <tr> <td>32</td> <td>11</td> <td>08</td> <td>16</td> <td>06</td> </tr> </table> <p>*Horizontal Reservation:</p> <table border="1"> <tr> <td>PwBD</td> <td>Ex-servicemen</td> </tr> <tr> <td>03</td> <td>09</td> </tr> <tr> <td colspan="2">Post earmarked for disability in "One Arm only".</td> </tr> <tr> <td colspan="2">Refer Point 5(iv) & (v)</td> </tr> </table> <p>Medical Standard: A3 (Aye-Three)</p> | UR | SC | ST | OBC-NCL | EWS | 32 | 11 | 08 | 16 | 06 | PwBD | Ex-servicemen | 03 | 09 | Post earmarked for disability in "One Arm only". | | Refer Point 5(iv) & (v) | | 21 | <p>Educational Qualification :</p> <p>Diploma (3 years) in Civil Engg/ Civil Engg. (Transportation)/ Civil Engg. (Construction Technology)/ Civil Engg. (Public Health)/ Civil Engg. (Water Resource) from a recognized institute with not less than 60% marks in aggregate.</p> |
| UR | SC | ST | OBC-NCL | EWS | | | | | | | | | | | | | | | | | |
| 32 | 11 | 08 | 16 | 06 | | | | | | | | | | | | | | | | | |
| PwBD | Ex-servicemen | | | | | | | | | | | | | | | | | | | | |
| 03 | 09 | | | | | | | | | | | | | | | | | | | | |
| Post earmarked for disability in "One Arm only". | | | | | | | | | | | | | | | | | | | | | |
| Refer Point 5(iv) & (v) | | | | | | | | | | | | | | | | | | | | | |

| SN | Post | Post Code | Essential Educational Qualification | | | | | | | | | | | | | | | | | | |
|---|---|-----------|-------------------------------------|------|---------|---|----|----|--|----|----|------|---------------|----|----|--|--|-------------------------|--|----|--|
| 2. | <p>Executive (Electrical) Total Vacancies - 42*</p> <p>*Vertical Reservation:</p> <table border="1"> <tr> <td>UR</td> <td>SC</td> <td>ST</td> <td>OBC-NCL</td> <td>EWS</td> </tr> <tr> <td>16</td> <td>06</td> <td>04</td> <td>12</td> <td>04</td> </tr> </table> <p>*Horizontal Reservation:</p> <table border="1"> <tr> <td>PwBD</td> <td>Ex-servicemen</td> </tr> <tr> <td>02</td> <td>05</td> </tr> <tr> <td colspan="2">Post earmarked for disability in "One Arm only".</td> </tr> <tr> <td colspan="2">Refer Point 5(iv) & (v)</td> </tr> </table> <p>Medical Standard: A3 (Aye-Three)</p> | UR | SC | ST | OBC-NCL | EWS | 16 | 06 | 04 | 12 | 04 | PwBD | Ex-servicemen | 02 | 05 | Post earmarked for disability in "One Arm only". | | Refer Point 5(iv) & (v) | | 22 | <p>Educational Qualification : Diploma (3 years) in Electrical / Electronics /Power Supply/ Instrumentation and Control/ Industrial Electronics/Electronic Instrumentation/Applied Electronics/Digital Electronics/Power Electronics from a recognized institute with not less than 60% marks in aggregate.</p> |
| UR | SC | ST | OBC-NCL | EWS | | | | | | | | | | | | | | | | | |
| 16 | 06 | 04 | 12 | 04 | | | | | | | | | | | | | | | | | |
| PwBD | Ex-servicemen | | | | | | | | | | | | | | | | | | | | |
| 02 | 05 | | | | | | | | | | | | | | | | | | | | |
| Post earmarked for disability in "One Arm only". | | | | | | | | | | | | | | | | | | | | | |
| Refer Point 5(iv) & (v) | | | | | | | | | | | | | | | | | | | | | |
| 3. | <p>Executive (Signal & Telecommunication) Total Vacancies - 87*</p> <p>*Vertical Reservation:</p> <table border="1"> <tr> <td>UR</td> <td>SC</td> <td>ST</td> <td>OBC-NCL</td> <td>EWS</td> </tr> <tr> <td>35</td> <td>12</td> <td>08</td> <td>24</td> <td>08</td> </tr> </table> <p>*Horizontal Reservation:</p> <table border="1"> <tr> <td>PwBD</td> <td>Ex-servicemen</td> </tr> <tr> <td>08</td> <td>11</td> </tr> <tr> <td colspan="2">Post earmarked for disability in "One Arm only".</td> </tr> <tr> <td colspan="2">Refer Point 5(iv) & (v)</td> </tr> </table> <p>Medical Standard: A3 (Aye-Three)</p> | UR | SC | ST | OBC-NCL | EWS | 35 | 12 | 08 | 24 | 08 | PwBD | Ex-servicemen | 08 | 11 | Post earmarked for disability in "One Arm only". | | Refer Point 5(iv) & (v) | | 23 | <p>Educational Qualification : Diploma (3 years) in Electrical/ Electronics/ Microprocessor/TV Engineering/Fiber Optic Communication/ Telecommunication/ Communication/ Sound & TV Engineering/ Industrial Control/ Electronic Instrumentation/ Industrial Electronics/ Applied Electronics/ Digital Electronics/ Power Electronics/ Information Science & Technology/ Computer Application/Computer Engineering/Computer Science/ Computer Technology from a recognized institute with not less than 60% marks in aggregate.</p> |
| UR | SC | ST | OBC-NCL | EWS | | | | | | | | | | | | | | | | | |
| 35 | 12 | 08 | 24 | 08 | | | | | | | | | | | | | | | | | |
| PwBD | Ex-servicemen | | | | | | | | | | | | | | | | | | | | |
| 08 | 11 | | | | | | | | | | | | | | | | | | | | |
| Post earmarked for disability in "One Arm only". | | | | | | | | | | | | | | | | | | | | | |
| Refer Point 5(iv) & (v) | | | | | | | | | | | | | | | | | | | | | |
| 4. | <p>Executive (Operations & BD) Total Vacancies - 237*</p> <p>*Vertical Reservation:</p> <table border="1"> <tr> <td>UR</td> <td>SC</td> <td>ST</td> <td>OBC-NCL</td> <td>EWS</td> </tr> <tr> <td>96</td> <td>36</td> <td>17</td> <td>65</td> <td>23</td> </tr> </table> <p>*Horizontal Reservation:</p> <table border="1"> <tr> <td>PwBD</td> <td>Ex-servicemen</td> </tr> <tr> <td>10</td> <td>33</td> </tr> <tr> <td colspan="2">Post earmarked for disability in "One Arm only".</td> </tr> <tr> <td colspan="2">Refer Point 5(iv) & (v)</td> </tr> </table> <p>Medical Standard: A2 (Aye-Two)</p> | UR | SC | ST | OBC-NCL | EWS | 96 | 36 | 17 | 65 | 23 | PwBD | Ex-servicemen | 10 | 33 | Post earmarked for disability in "One Arm only". | | Refer Point 5(iv) & (v) | | 24 | <p>Educational Qualification : Graduation with not less than 60% marks in aggregate from a recognized University/Institute.</p> |
| UR | SC | ST | OBC-NCL | EWS | | | | | | | | | | | | | | | | | |
| 96 | 36 | 17 | 65 | 23 | | | | | | | | | | | | | | | | | |
| PwBD | Ex-servicemen | | | | | | | | | | | | | | | | | | | | |
| 10 | 33 | | | | | | | | | | | | | | | | | | | | |
| Post earmarked for disability in "One Arm only". | | | | | | | | | | | | | | | | | | | | | |
| Refer Point 5(iv) & (v) | | | | | | | | | | | | | | | | | | | | | |
| 5. | <p>Executive (Mechanical) Total Vacancies - 03*</p> <p>*Vertical Reservation:</p> <table border="1"> <tr> <td>UR</td> </tr> <tr> <td>03</td> </tr> </table> <p>*Horizontal Reservation:</p> <table border="1"> <tr> <td>PwBD</td> <td>01</td> </tr> <tr> <td colspan="2">Post earmarked for disability in "One Arm only". Also Refer Point 5(iv)</td> </tr> </table> <p>Medical Standard: A3 (Aye-Three)</p> | UR | 03 | PwBD | 01 | Post earmarked for disability in "One Arm only". Also Refer Point 5(iv) | | 25 | <p>Educational Qualification : Diploma (3 years) in Mechanical/ Electrical/Electronics/Manufacturing/ Mechatronics/Production Engg./ Automobile/ Instrumentation and Control Engineering from a recognized institute with not less than 60% marks in aggregate.</p> | | | | | | | | | | | | |
| UR | | | | | | | | | | | | | | | | | | | | | |
| 03 | | | | | | | | | | | | | | | | | | | | | |
| PwBD | 01 | | | | | | | | | | | | | | | | | | | | |
| Post earmarked for disability in "One Arm only". Also Refer Point 5(iv) | | | | | | | | | | | | | | | | | | | | | |

2.3 Post : Junior Executive -- Scale Rs. 25,000-68,000 (IDA Pay Scale) (N-5)

| SN | Post | Post Code | Essential Educational Qualification | | | | | | | | | | | | | | |
|------|--|-----------|-------------------------------------|-----|---------|-----|----|----|----|----|----|------|---------------|----|----|----|---|
| 1. | <p>Junior Executive (Electrical) Total Vacancies - 135*</p> <p>*Vertical Reservation:</p> <table border="1"> <tr> <td>UR</td> <td>SC</td> <td>ST</td> <td>OBC-NCL</td> <td>EWS</td> </tr> <tr> <td>57</td> <td>22</td> <td>11</td> <td>34</td> <td>11</td> </tr> </table> <p>*Horizontal Reservation:</p> <table border="1"> <tr> <td>PwBD</td> <td>Ex-servicemen</td> </tr> <tr> <td>06</td> <td>15</td> </tr> </table> <p>Post earmarked for disability in "One Arm only". Refer Point 5(iv) & (v)</p> <p>Medical Standard: A2 (Aye-Two)</p> | UR | SC | ST | OBC-NCL | EWS | 57 | 22 | 11 | 34 | 11 | PwBD | Ex-servicemen | 06 | 15 | 31 | <p>Educational Qualification : Matriculation with minimum 60% marks in aggregate plus minimum 02 (two) year duration Course Completed Act Apprenticeship/ITI approved by SCVT/NCVT in the trade of Electrical/Electrician/Wireman/ Electronics from a recognized institute with not less than 60% marks in aggregate.</p> |
| UR | SC | ST | OBC-NCL | EWS | | | | | | | | | | | | | |
| 57 | 22 | 11 | 34 | 11 | | | | | | | | | | | | | |
| PwBD | Ex-servicemen | | | | | | | | | | | | | | | | |
| 06 | 15 | | | | | | | | | | | | | | | | |
| 2. | <p>Junior Executive (Signal & Telecommunication) Total Vacancies - 147*</p> <p>*Vertical Reservation:</p> <table border="1"> <tr> <td>UR</td> <td>SC</td> <td>ST</td> <td>OBC-NCL</td> <td>EWS</td> </tr> <tr> <td>62</td> <td>23</td> <td>12</td> <td>37</td> <td>13</td> </tr> </table> <p>*Horizontal Reservation:</p> <table border="1"> <tr> <td>PwBD</td> <td>Ex-servicemen</td> </tr> <tr> <td>07</td> <td>18</td> </tr> </table> <p>Post earmarked for disability in "One Arm only". Refer Point 5(iv) & (v)</p> <p>Medical Standard: B1 (Bee-One)</p> | UR | SC | ST | OBC-NCL | EWS | 62 | 23 | 12 | 37 | 13 | PwBD | Ex-servicemen | 07 | 18 | 32 | <p>Educational Qualification : Matriculation with not less than 60% marks in aggregate plus minimum 02 (two) year duration Course Completed Act Apprenticeship/ITI approved by SCVT/NCVT in the trade of Electronics/ Communication/ Information Technology/ TV & Radio/ Electronic Instrumentation/ Industrial Electronics/ Applied Electronics/ Digital Electronics/ Power Electronics/ Computer/ Computer Networking/ Data Networking from a recognized institute with not less than 60% marks in aggregate.</p> |
| UR | SC | ST | OBC-NCL | EWS | | | | | | | | | | | | | |
| 62 | 23 | 12 | 37 | 13 | | | | | | | | | | | | | |
| PwBD | Ex-servicemen | | | | | | | | | | | | | | | | |
| 07 | 18 | | | | | | | | | | | | | | | | |
| 3 | <p>Junior Executive (Operations & BD) Total Vacancies - 225*</p> <p>*Vertical Reservation:</p> <table border="1"> <tr> <td>UR</td> <td>SC</td> <td>ST</td> <td>OBC-NCL</td> <td>EWS</td> </tr> <tr> <td>90</td> <td>34</td> <td>17</td> <td>61</td> <td>23</td> </tr> </table> <p>*Horizontal Reservation:</p> <table border="1"> <tr> <td>PwBD</td> <td>Ex-servicemen</td> </tr> <tr> <td>09</td> <td>33</td> </tr> </table> <p>Post earmarked for disability in "One Arm only". Refer Point 5(iv) & (v)</p> <p>Medical Standard: A2 (Aye-Two)</p> | UR | SC | ST | OBC-NCL | EWS | 90 | 34 | 17 | 61 | 23 | PwBD | Ex-servicemen | 09 | 33 | 33 | <p>Educational Qualification : Matriculation with not less than 60% marks in aggregate plus minimum 02 (two) year duration Course Completed Act Apprenticeship/ITI approved by SCVT/NCVT in any trade from a recognized institute with not less than 60% marks in aggregate.</p> <p style="text-align: center;">OR</p> <p>Graduate in any discipline.</p> |
| UR | SC | ST | OBC-NCL | EWS | | | | | | | | | | | | | |
| 90 | 34 | 17 | 61 | 23 | | | | | | | | | | | | | |
| PwBD | Ex-servicemen | | | | | | | | | | | | | | | | |
| 09 | 33 | | | | | | | | | | | | | | | | |
| 4 | <p>Junior Executive (Mechanical) Total Vacancies - 14*</p> <p>*Vertical Reservation:</p> <table border="1"> <tr> <td>UR</td> <td>SC</td> <td>ST</td> <td>OBC-NCL</td> <td>EWS</td> </tr> <tr> <td>08</td> <td>01</td> <td>01</td> <td>03</td> <td>01</td> </tr> </table> <p>*Horizontal Reservation:</p> <table border="1"> <tr> <td>PwBD</td> <td>Ex-servicemen</td> </tr> <tr> <td>01</td> <td>02</td> </tr> </table> <p>Post earmarked for disability in "One Arm only". Refer Point 5(iv) & (v)</p> <p>Medical Standard: B1 (Bee-One)</p> | UR | SC | ST | OBC-NCL | EWS | 08 | 01 | 01 | 03 | 01 | PwBD | Ex-servicemen | 01 | 02 | 34 | <p>Educational Qualification : Matriculation with not less than 60% marks in aggregate plus minimum 02 (two) year duration Course Completed Act Apprenticeship/ITI approved by SCVT/NCVT in the trade of Fitter/Electrician/Motor Mechanic/Electronics & Instrumentation from a recognized institute with not less than 60% marks in aggregate.</p> |
| UR | SC | ST | OBC-NCL | EWS | | | | | | | | | | | | | |
| 08 | 01 | 01 | 03 | 01 | | | | | | | | | | | | | |
| PwBD | Ex-servicemen | | | | | | | | | | | | | | | | |
| 01 | 02 | | | | | | | | | | | | | | | | |

NOTE:

- i) The number of vacancies is tentative and may increase or decrease.
- ii) Any Indian National fulfilling eligibility criteria can apply for the above posts.

3. IMPORTANT INSTRUCTIONS REGARDING QUALIFICATION/EXPERIENCE ETC.:

- i) **Candidates appearing or awaiting results on the closing date of application are NOT eligible to apply.**
- ii) Where diploma is essential qualification for the posts as mentioned in para 2.2, candidates holding degree with minimum 60% marks in specified disciplines are also eligible to apply.
- iii) For the post of Executive (Signal & Telecommunication), BCA & MCA would be considered as higher degrees to diploma in "Information Science and Technology/Computer Application/Computer Engineering/Computer Science/Computer Technology".
- iv) The candidate must possess the ITI certificate in the relevant discipline for the post of Junior Executive except in the case of Junior Executive (Operations & BD) where graduation in any discipline is also eligible to apply.
- v) Diploma or degree will not be considered as higher qualification in place of ITI where ITI is mentioned as the essential educational qualification.
- vi) **The candidates applying for Junior Manager (Operations & BD) Post must have specialization in Marketing/Business Operation/Customer Relation/Finance. The specialization should be clearly mentioned in the degree/certificate. In case, it is not mentioned, the candidate must bring a certificate from the institute clearly stating that he has done his MBA/PGDBA/PGDBM/PGDM with specialization in Marketing/Business Operation/Customer Relation/Finance at the time of document verification/interview.**
- vii) **The candidate should possess full time degree/diploma/ITI approved by UGC/AICTE; from a University/ Technical Boards incorporated by an Act of Central or State legislature in India or other Educational Institutions established by an Act of Parliament or declared to be Deemed as University under section 3 of the University Grants Commission Act, 1956.**
- viii) The institute awarding degree/diploma must be recognized either by UGC/Central/State Govt. or AICTE or Technical Boards/Universities established by Central/State Govt.
- ix) The candidates having completed five year integrated courses of MBA after 10+2 with requisite specialization are also eligible to apply for the posts where MBA is the essential qualification.
- x) **The applicant should possess the essential qualification as on the closing date of application i.e. 23.05.2021. The level of educational qualifications prescribed for the posts is ESSENTIAL. The candidates shall be required to produce Marks Sheets & Degree/Certificate, at the time of document verification/interview**
- xi) Candidate must specifically indicate the percentage of marks obtained (calculated to the nearest two decimals) in the relevant column of the application form. Where percentage of marks is not awarded by the University but only CGPA/OGPA is awarded, the same shall be converted into percentage in terms of conversion norms of university in this regard, besides indicating the CGPA/OGPA in the application form. Candidates will have to produce the certificate/document issued by the university evidencing conversion formula of university, when called for document verification/interview.
- xii) Round off %age will not be acceptable under any circumstances for consideration for appointment. **The fraction of percentage so arrived will be ignored i.e. 59.99% will be treated as less than 60%.**

4. AGE LIMIT:

- i) The age limit for various posts as on 01.01.2021 is as under:

| S.N | Level | Age -Limit (in years) |
|-----|---------------|-----------------------|
| 1 | Jr. Manager | 18-27 |
| 2 | Executive | 18-30 |
| 3 | Jr. Executive | 18-30 |

- ii) **Age Relaxation:** The upper age-limit is relaxable as under subject to submission of requisite certificate:
- By five years for SC/ST,
 - By three years for OBC-NCL candidates,
 - By ten years for PwBD applicants (total 15 years for SC/ST and 13 years for OBC-NCL),
 - For Ex-servicemen, upto the extent of service rendered in defence plus three years provided they have put in more than six months service after attestation, as per Ex-servicemen (Re-employment in Central Civil Services and Posts) Rules, 1979 and Govt. of India orders issued from time-to-time.
 - The upper age-limit is relaxable by (08) Eight years for regular employees of DFCCIL.**
 - Maximum upper age of the applicants shall not exceed 56 years including all possible age relaxations.
 - Candidate should note that the Date of Birth as recorded in the Matriculation/Secondary Examination Certificate or an equivalent Certificate only will be accepted by the DFCCIL for determining the age and no subsequent request for its change will be entertained.

5. **CERTIFICATE FOR RESERVATION & AGE RELAXATION:**

All candidates, irrespective of community may be considered against UR vacancies, subject to fulfillment of parameters for UR candidates. However, against the vacancies earmarked for specific communities (SC/ST/OBC-NCL/EWS), only candidates belonging to that community will be considered.

i) **For SC/ST (Schedule Caste/Schedule Tribes) Candidates:**

- Reservation of vacancies for SC/ST will be as per Government of India directives. Candidates belonging to SC/ST category shall have to submit the attested copy of Caste certificate issued by the Competent Authority at the time of document verification. For sample format, refer Annexure -I(A).

ii) **For OBC-NCL (Other Backward Class - Non Creamy Layer) Candidates:**

- OBC-NCL candidates included in the central list having certificate for the current financial year **i.e. 2021-2022 for non-creamy layer in the format prescribed by Central Govt.** will be given the benefit of OBC-NCL reservation. For sample format, refer Annexure -I(B).
- The candidates applying against vacancies reserved for OBC-NCL should note that they have to produce a valid caste certificate at the time of document verification in support of their belonging to OBC-NCL community as per rule of Govt. of India as issued by the Competent Authority in the prescribed format for this purpose so as to prove that they do not belong to "Creamy Layer" of the OBC. **Further, the caste to which the candidate belongs should be the one included in the Central list of OBC issued by the Government of India.** A declaration shall also be submitted by the candidate before his appointment that he does not belong to the Creamy Layer of OBC. The income limit is decided on the basis of income earned during three previous financial years preceding the year of appointment.

To illustrate, the validity of non-creamy layer certificate issued during any month of the financial year 2021-22 covering 3 preceding financial years viz. 2018-19, 2019-20 & 2020-21 be accepted for any appointments or recruitments which would be valid during the period April 2021 to March 2022.

iii) **For EWS (Economically Weaker Section) Candidates:**

- Candidates who are not covered under the scheme of reservation for SC/ST/OBC and whose family gross annual income is below Rs. 8.00 Lakh (Rupees eight Lakh) are to be identified as EWS for benefit of reservation for EWS. The income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application. **For this recruitment, the financial year prior will be 2020-2021 as the closing date of registration is 23.05.2021.** Also, candidates whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of family income:
 - 5 acres of agricultural land and above;
 - Residential flat of 1000 sq. ft. and above;
 - Residential plot of 100 sq. yards and above in notified municipalities;
 - Residential plot of 200 sq. yards and above in areas other than the notified municipalities

- b) The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status. The term "family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years. The benefit of reservation under EWS can be availed upon production of an income and Asset certificate issued by a Competent Authority. The Income and Asset Certificate issued by any one of the following authorities in the prescribed format as given as Annexure -I(C) shall only be accepted as candidate's claim as belonging to EWS:
- i. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/1st class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner
 - ii. Chief Presidency Magistrate/Additional Chief presidency Magistrate/Presidency Magistrate
 - iii. Revenue Officer not below the rank of Tehsildar and
 - iv. Sub-divisional Officer of the area where the candidate and/or his family normally resides.
- c) The candidates applying against the vacancies reserved for EWS must produce valid Income and Asset Certificate issued by Competent Authority as per Annexure - I(C) on the date of Document Verification. In case of non-compliance to these stipulations, their claim for reserved status under EWS will not be entertained and the candidature/application of such candidates, if fulfilling all the eligibility conditions for General (UR) Category, will be considered under General (UR) vacancies only.

iv) For PwBD (Persons with benchmark disability) Candidates:

- a) Disability should not be less than 40% for the categories where ever PwBD reserved posts are indicated in the above tables under para-2.1 to para-2.3. A person, who wants to avail the benefit of relaxation will have to submit a Disability Certificate issued by a Competent Authority as per the form V, VI and VII of rule 18(1) under Chapter 7 of Rights of Persons with Disabilities Rules, 2017 dated 15.06.2017. Refer Annexure -II (A), II(B) & II(C) for the revised formats. The existing certificates of disability issued under the Persons with Disabilities Act 1995 (since repealed) shall continue to be valid for the period specified therein.

v) For Ex-servicemen Candidates:

- a) Ex-servicemen candidates should produce defence service certificate issued by the Competent Authority at the time of document verification/interview.
- b) Persons serving in the Armed Forces of the Union, who on retirement from service would come under the category of Ex-servicemen are eligible to apply for re-employment one year before the completion of the specific terms of engagement and avail themselves of all concessions available to Ex-servicemen but such persons shall not be permitted to leave the uniform until they complete the specific terms of engagement in the Armed Forces of the Union.
- c) Accordingly, such serving Defence personnel to be released within one year of the **last date of Registration of Application (on or before 23.05.2022)** can also apply, both for vacancies earmarked for Ex-servicemen and for post not reserved for them. However, they should possess the prescribed Educational Qualification as on the closing date of Employment Notification.
- d) Ex-Servicemen candidate who have already secured Civil employment under Central Government in Group 'C' & 'D' (including PSUs, Autonomous Bodies/Statutory Bodies, Nationalized Banks etc.) will be permitted only the benefit of age relaxation as prescribed for Ex-servicemen for securing another Civil employment in a higher grade or cadre in Group 'C/D' under Central Government. Such candidates will not be considered against the vacancies reserved for Ex-servicemen in the Central Government jobs.
- e) If an Ex-serviceman applies for various vacancies before joining any Civil employment, he/she can avail the benefit of reservation of Ex-serviceman for any subsequent employment, subject to the condition that an Ex-serviceman as soon as he joins any Civil employment, should give self-declaration/undertaking to the concerned employer about the details of application against this Employment Notification. The acknowledged copy of this declaration along with NOC from the civil employer should be produced during Document Verification failing which their candidature shall

stand cancelled. Further, this benefit would be available only in respect of vacancies which are filled on direct recruitment and wherever reservation is applicable to the Ex-servicemen.

6. NO OBJECTION CERTIFICATE:

- i) Candidates who are employed on regular basis in Government/Semi-Government/Public Sector Undertaking/ Autonomous bodies are required to produce “No Objection Certificate” from the present employer at the time of document verification/interview. In the absence of “No Objection Certificate”, the candidature of such candidates will be forfeited.
- ii) Regular employees of DFCCIL applying for above posts are not required to produce “NOC”. However, at the time of document verification/interview, the candidate has to bring Vigilance and D&AR Clearance.

7. PERKS/ALLOWANCES / PLACE OF POSTING/SERVICE AGREEMENT-CUM-BOND:

- i) Perks & Allowances: HRA/Leased Accommodation, Liberal Company Medical Facility, LTC, Basket of Allowances with cafeteria approach and other fringe benefits. Superannuation Benefits Schemes are also in the offering.
- ii) Place of Posting: Anywhere on DFCCIL’s projects/establishments/offices.
- iii) Career prospects: The selected candidates will have promising opportunities for promotion to higher grades, as per promotion policy of the Company.
- iv) **Candidate will have to execute the Service Bond, wherever applicable as per the norms of DFCCIL, at the time of joining.**
- v) Pay Protection will be granted to the candidates serving in PSU’s/Govt. Organizations based upon DPE guidelines.

8. SELECTION PROCESS FOR VARIOUS POSTS:

| SN | Post | Computer Based Test (CBT) | Computer Based Aptitude Test (CBAT) | Document Verification | Interview | Medical Test |
|----|--|---------------------------|-------------------------------------|-----------------------|-----------|--------------|
| 1 | Junior Manager (Civil) | √ | x | √ | √ | √ |
| 2 | Junior Manager (Operations & BD) | √ | x | √ | √ | √ |
| 3 | Junior Manager (Mechanical) | √ | x | √ | √ | √ |
| 4 | Executive (Civil) | √ | x | √ | x | √ |
| 5 | Executive (Electrical) | √ | x | √ | x | √ |
| 6 | Executive (Signal & Telecommunication) | √ | x | √ | x | √ |
| 7 | Executive (Operations & BD) | √ | √ | √ | x | √ |
| 8 | Executive (Mechanical) | √ | x | √ | x | √ |
| 9 | Jr. Executive (Electrical) | √ | x | √ | x | √ |
| 10 | Jr. Executive (Signal & Telecommunication) | √ | x | √ | x | √ |
| 11 | Jr. Executive (Operations & BD) | √ | x | √ | x | √ |
| 12 | Jr. Executive (Mechanical) | √ | x | √ | x | √ |

9. SCHEME OF EXAMINATION:

Details of Computer Based Test (CBT) is as under:

- i) The **Computer Based Test (ON-LINE MODE)** will be conducted in two/three sessions on a single/multiple day(s) of 2 hours duration.

- ii) The question paper for Computer based Test will be Objective Multiple Choice Type having 120 questions, indicative Syllabus for all such posts is in Annexure – III.
- iii) The standard of questions for the online examination will be generally in conformity with the educational standards prescribed for the posts.
- iv) The Question Paper will be set in English & Hindi only. In case of any difference/discrepancy/dispute in the questions between English and Hindi, the content of English version shall prevail.
- v) There shall be negative marking in Computer Based Test and marks shall be deducted for each wrong answer @ ¼ (0.25) mark.
- vi) Qualifying marks in written test/CBT is prescribed as 40% for UR, 30% for SC/OBC-NCL/EWS and 25% for ST.

vii) Computer Based Test if required, can be of two Stages as per the discretion of DFCCIL.

viii) In case of tie of marks obtained by more than one Candidates, the resolution will be done in following order:

- a) The candidate with earlier/older Date of birth, will be placed higher i.e. the candidate in age seniority will be placed higher.
- b) In case of tie as mentioned at (a) above, the candidate with higher percentage of pass marks in the highest essential qualification as indicated in the eligibility criteria will be placed higher.

Details of Computer Based Aptitude Test (CBAT) is as under:

- i) **Qualifying Marks:** The candidates need to secure a minimum T-Score of 42 marks in each of the test batteries to qualify. This is applicable to all candidates irrespective of community or category i.e. irrespective of SC/ST/OBC-NCL/EWS/PwBD/Ex-SM and no relaxation in the minimum T-Score is permissible.
- ii) Candidates equal to 8 times the number of vacancies of Executive (Operations & BD) for each of the communities i.e. UR, OBC-NCL, SC, ST and EWS (including ExSM) shall be shortlisted for CBAT based on their performance in CBT.
- iii) Candidates will have to qualify in each of the test batteries of CBAT for considering them for the post of Executive (Operations & BD). The CBAT shall have questions and answer options only in English and Hindi. There shall be no negative marking in CBAT.
- iv) The final merit list will be drawn only from amongst the candidates qualifying in the CBAT, with 70% weightage for the marks obtained in the CBT and 30% weightage for the marks obtained in CBAT.
- v) Candidates are advised to visit website of RDSO (www.rdsso.indianrailways.gov.in ->Directorates->Psycho Technical) for question patterns and other details of CBAT.

10. INSTRUCTIONS FOR DOCUMENT VERIFICATION:

- i) Shortlisted candidates will be called for verification of the original documents according to merit, availability of vacancies and reservation rules.
- ii) During document verification, the candidates will have to produce their original certificates alongwith one set of photocopies duly attested. No additional time will be given and the candidature of candidates for not producing their original certificates/testimonials on the date of verification is liable to be forfeited.
- iii) **Identity verification:** If the identity of the candidate is in doubt or he is not able to produce the requisite documents or there is mismatch of information in the documents, he will not be allowed to appear for document verification and his candidature will be treated as cancelled.

- iv) Appointment of successful candidates will be subject to verification of original documents relating to Age, Qualifications, Caste, Experience etc followed by an Interview (wherever applicable) and Medical fitness certificate issued by the Medical Authorities as prescribed under the rules of DFCCIL.

11. INSTRUCTIONS FOR INTERVIEW (For Junior Manager level posts):

- i) For the posts of Junior Manager, Candidate's upto 3 times the number of vacancies will be called for interview based on merit on the basis of performance in the Computer Based Test and reservation rules.
- ii) Final merit list will be prepared by giving weightage of 85% to CBT marks and 15% to Interview marks.
- iii) All candidates called for interview will be sent for medical examination on being found successful in Document Verification. Clearing of such medical examination by additional candidates (those called for interview beyond the notified number of vacancies) will give such candidates no right to be considered for appointment. These additional candidates will, however, be considered for empanelment only if there is a shortfall in empanelment from the merit list or/and as replacement against the shortfall on account of not joining of recommended candidates in the working post or/and any other special requirement.

12. INSTRUCTIONS FOR MEDICAL TEST:

- i) Medical standards as prescribed in Indian Railway Medical Manual Vol.-I, which can be accessed at www.indianrailways.gov.in.
- ii) Candidates must ensure that they fulfill the prescribed Medical Standards for the post(s) they are opting for. Candidates who are found medically unsuitable for the opted post(s) shall not be given any alternative appointment.

13. EXAMINATION CITIES:

- i) The Computer Based Test (CBT) may be held at Patna, Ahmedabad, Guwahati, Varanasi, Bhubaneswar, Chennai, Delhi/NCR, Jaipur, Lucknow, Mumbai, Kolkata, Bengaluru, Hyderabad, Nagpur, Bhopal, Vishakapatnam, Ranchi, Raipur, Pune, Thiruvananthapuram and Chandigarh/Mohali depending upon the response received for each centre.
- ii) Applicants should clearly indicate their order of preference for three (03) "Examination Centres" in the online application format.
- iii) If the number of candidates applying for a particular post are less, then the examination for such post may be conducted at DELHI/NCR only.
- iv) Request for change of date, examination centre and shift will not be entertained under any circumstances.

14. EXAMINATION FEE:

- i) **Fee Payable (non-refundable) for each post is to be deposited ONLINE** by the candidates, as under:

| S. No. | Post/Category | Application Fees* (Rs.) |
|--------|---------------------------------|-------------------------|
| 1 | Junior Manager (UR/OBC-NCL/EWS) | Rs.1000.00 |
| 2 | Executive (UR/OBC-NCL/EWS) | Rs.900.00 |
| 3 | Jr. Executive (UR/OBC-NCL/EWS) | Rs.700.00 |

- a) *Bank charges + GST, as applicable, will also be borne by the candidates (if any).
- b) No examination fee is required for SC/ST/PwBD/Ex-Servicemen candidates. However, they have to indicate their SC/ST/PwBD/Ex-Serviceman category in the application form and upload the certificate.
- c) DFCCIL will accept fee through ON-LINE mode only. Fee submitted by any other mode will not be accepted.
- d) Candidates applying for more than one post code has to submit separate application form along with the fee for each post code. However, he may be doing so at his own risk as schedule of examination for any two post code may coincide.

- e) Application once submitted will not be allowed to be withdrawn and fee once paid will not be refunded in any case neither it shall be held reserved for any other recruitment or selection process in future (even if the recruitment process is cancelled).
- f) The examination fee paid by the candidates whose application is incomplete or those who have not submitted their application or whose application is rejected, will not be refunded.

15. INSTRUCTIONS FOR FILLING UP THE ON-LINE FORM:

- i) Candidates are required to apply On-line through DFCCIL website **www.dfccil.com in English only**. No other means/mode of submission of applications will be accepted under any circumstances.
- ii) Candidate submitting more than one application for same post code will be summarily rejected.
- iii) No documents/certificates and application forms are required to be sent to DFCCIL by post.
- iv) Candidates should take utmost care to furnish the correct details while filling in on-line application. Any mistake committed by the candidate shall be his/her sole responsibility. Once the application is submitted, no change/edit will be allowed, thereafter.
- v) Candidates should enter their Name, Father's Name and Date of Birth as recorded in the Matriculation certificate only. In case of name change, candidates should indicate their changed Name only in the on-line application. However, other details should match with the Matriculation certificate. Date of such change (or) application for such change should be prior to the date of ON-LINE registration.

Gazette Notification or any other legal document as applicable for such cases should be submitted at the time of Document Verification (DV).

- vi) The on-line registration process involves 02 (two) steps for successful filling up of the application form.
- vii) The candidates should ensure the completion of both the Step 1 and Step 2 of the registration process and ON-LINE depositing of examination fee (if applicable) by the stipulated date and time given in para 1 of this advertisement. Candidates in their own interest are advised, not to wait till the last date & time and register their application well within the time. DFCCIL shall not be held responsible, if the candidates are not able to submit their application due to last minute rush on account of heavy load on internet/website jam/disconnection etc.
- viii) Candidates should have a valid personal e-mail ID and Mobile number. It should be kept active during the currency of this recruitment process. Registration number, password, admit card for Computer Based Test & Computer Based Aptitude Test, call letter for document verification/interview or any other important communication will be sent on the same registered e-mail ID of candidate (*also check email in spam/junk box*). The candidates are, therefore, requested to check regularly their e-mail for any communication from DFCCIL. Under no circumstances, the candidate should share/mention e-mail ID or password to/ or any other candidate / person. **Please note that the Admit Card for Computer Based Test (CBT) will not be sent by post.**
- ix) Applying for more than one post: Candidates desirous of applying for more than one posts are required to apply on-line for **each post code separately** i.e. he will have to submit separate on-line application for each post code along with prescribed application fees (as applicable). In such a case he/she should have separate valid email ID for applying for each post code. **However, he may be doing so at his own risk as schedule of examination for any two post code may coincide.**
- x) The candidate must fill-in the online application after going through the detailed recruitment notice and upload the following:
- a) His/her educational qualification details with percentage of marks, etc., as per eligibility criteria.
- b) His/her Caste/Category certificate (for SC/ST/OBC-NCL/EWS/PwBD candidates)
- c) His/her discharge Certificate (retirement) in case of Ex-Serviceman Candidate
- d) His/her scanned photograph and signature (as per dimensions given below).
- xi) Detailed instructions for filling up the on-line registration form is in Annexure -IV(A).

- xii) Instructions regarding Scanning of Photograph, Signature and certificate, scanned image is in Annexure – IV(B).

16. INSTRUCTIONS FOR COMPUTER BASED TEST (CBT):

- i) **Admit card** for written test, containing the details of the centre/venue for the examination etc., will be sent to the candidates at their registered e-mail ID. The candidates are required to take a print-out of their admit cards. The candidates can also download their admit cards from the DFCCIL website using their registration number and the password. Candidates will not be allowed to enter the examination hall without valid admit card.
- ii) The Admit cards issued to the candidates are Provisional. However, in case any ineligible candidate had been issued admit card and had appeared in the written examination, his/her candidature will automatically be treated as cancelled at any stage of this recruitment on grounds of his ineligibility. Therefore, before submitting the application, the candidate must ensure that he/she fulfills all the eligibility criteria as laid down in this advertisement. **His/her candidature will be purely provisional subject to eligibility and other verifications before or after his/her appointment in DFCCIL.**
- iii) Candidates must carry the printed copy of E-Admit Card and one photo ID (Voter's ID, Driving License, Aadhaar card, Passport, PAN or any other ID Card issued by Government) while coming to appear in the examinations. Candidate will not be allowed entry into the examination hall/venues, in case any of these are not available.
- iv) Candidates must report to their allotted Test Centre at least one and a half hour before the commencement of test. The entry gates of Test Centre will be closed half an hour before commencement of test. No late coming entry will be allowed thereafter.
- v) Time Schedule may change depending upon the number of applications received for a particular post.
- vi) Calculator, Mobile phone, Bluetooth, Headphone, Earplug, Laptop, iPad, Digital Diary, Digital Watch, Book/Notes, Metallic Wears, Bangles, Belt, Bracelets, any other electronic/communication devices etc are strictly prohibited in the examination centre and the candidates possessing these in the examination hall (even if not using) will be disqualified. As such, the candidates should not bring any of the above to the examination centre. If any candidate comes with the above restricted item, he shall not be allowed to appear in the examination unless he keeps it outside the premises of examination centre. There is no facility for safe keeping of the personal belongings of candidates outside the examination hall and DFCCIL will not be responsible for its loss.
- vii) The candidates found provisionally eligible shall be issued admit cards for appearing in Computer Based Test, at their own expenses.

17. GENERAL INSTRUCTIONS:

- i) Before applying for the post(s) against this notification, candidates should satisfy themselves that they fulfill all the eligibility norms including age, educational qualification(s), experience, reservation, medical standard(s) etc.
- ii) Candidates are required to apply ON-LINE only. No documents/certificates and application forms are required to be sent to DFCCIL by post.
- iii) Admission to all stages of recruitment process shall be purely provisional, subject to the candidates satisfying the prescribed eligibility conditions.
- iv) Selected candidates will be on probation for two (02) years as per extant policy.
- v) Canvassing in any form will lead to disqualification of candidature.
- vi) In case of any dispute on account of interpretation of this advertisement in version other than English, the English version shall prevail.
- vii) Candidates are warned that they may be permanently debarred from the examination conducted by the DFCCIL in case they fraudulently claim SC, ST, OBC-NCL, EWS, PwBD, Ex-Servicemen status.

- viii) DFCCIL strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.
- ix) Candidature will be cancelled at any stage of recruitment process or after recruitment/joining, in case any information provided by the candidate is found to be false or is not found in conformity with the eligibility criteria mentioned in this advertisement.
- x) Vacancies indicated in the advertisement are provisional and may increase or decrease or even may become NIL in total or in specific communities/posts at a later stage depending upon the actual needs of the DFCCIL. Also, additional posts, if required by the DFCCIL may also be included at a later stage.
- xi) The DFCCIL also reserves the right to cancel the notified vacancies at its discretion and such decision will be final and binding on all. In the event of cancellation of notified vacancies, the examination fee paid by the candidates will not be refunded.
- xii) DFCCIL reserve the right to incorporate any subsequent changes/modifications/additions in the terms and conditions of recruitment under this advertisement as necessitated and applicable.
- xiii) **Background check:** In case of selection on the above-said post, such selection shall be provisional subject to verification of mark sheets/certificates, character & antecedents, caste certificate and other documents submitted by the candidate and subject to his meeting the requisite medical standards for the post and other requirements applicable for appointments under the rules of the Company.
- xiv) The process of examination/ recruitment does not involve any correspondence by the DFCCIL with candidate at any stage regarding deficiency in application / documents / payment of examination fee etc. It shall be responsibility of the candidate to satisfy himself to furnish correct, complete and desired information/ documents etc. No correspondence will be entertained from the candidates found ineligible and not called for written test or document verification or for non-selection.
- xv) **ACTION AGAINST MISCONDUCT:**
- a) Candidates are advised in their own interest that they should not furnish any documents/information that are false, tampered, fabricated or should not suppress any material information while filling up the "on-line" application.
- b) At any stage of recruitment or later, if a candidate is or has been found guilty of any misconduct such as:
- Using unfair means during the examination/DV/Interview/Medical; or
 - Impersonating or procuring impersonation by any person; or
 - Misbehaving in the examination/Document Verification/Interview; or
 - Resorting to any irregular means in connection with his/her candidature during selection process; or
 - Using undue influence for his/her candidature by any means; or
 - Submitting of false certificates/ documents / information or suppressing any information at any stage; or
 - Giving wrong information regarding his/her category (SC/ST/OBC-NCL/EWS/PwBD/Ex-Servicemen) while appearing in the examination or thereafter; or
 - During CBT, CBAT being in possession of calculator, Mobile phone, Bluetooth, Headphone, Earplug, Laptop, iPad, Digital Diary, Digital Watch, Book/Notes, Metallic Wears, Bangles, Belt, Bracelets, any other electronic/communication devices;
 - Possessing any form of textual material / handwritten (or typed) pages etc.;
- The candidate will be liable to **legal/criminal prosecution**, and also following action may be taken against him:
- Disqualified from the examination and /or ;
 - Debarred either permanently or for a specified period from any exam/recruitment and /or
 - Discharged/removed/dismissed from service, if the act of misconduct comes to notice after his/her appointment to the service of DFCCIL.
- xvi) **Information on website only:** Any further information/corrigendum/addendum/details regarding applications or applicants/any other information regarding schedule of examinations or call letters for

- document verification/Interview/Instruction notices/results/panels shall be posted only on the official website of DFCCIL www.dfccil.com. Thus, the candidates are advised to keep updating themselves by checking the official website of DFCCIL very frequently.
- xvii) If any candidate attempts to use external influence for the purpose of facilitation his/her selection, it would result in automatic cancellation of his/her candidature.
- xviii) DFCCIL will not be responsible for any inadvertent errors and reserves the right to correct such errors.
- xix) The legal jurisdiction will be Delhi in case of any cause.
- xx) The link for on-line application shall be available on DFCCIL official website www.dfccil.com.
- xxi) Only queries related to ON-LINE APPLICATION SOFTWARE shall be replied at: e-mail id : dfccil.examhelpdesk2021@gmail.com and toll free number 022 61087590.
- xxii) The details of application forms will be preserved upto the period of 06 months only from the date of declaration of final results and thereafter it shall be destroyed.
- xxiii) The decision of DFCCIL in respect of all matters pertaining to this recruitment would be final and binding on all candidates.

WARNING

Beware of touts and job racketeers trying to deceive by false promises of securing job in DFCCIL either through influence or by use of unfair and unethical means. DFCCIL has not appointed any agent(s) or coaching centre(s) for action on its behalf. Candidates are warned against any such claims being made by persons/agencies. Candidates are selected purely as per merit. Beware of unscrupulous elements and do not fall in their trap. Candidates attempting to influence DFCCIL directly or indirectly shall be disqualified and legal action can be initiated against them. Candidates are advised to consult only the official website of DFCCIL i.e. www.dfccil.com and beware of FAKE websites put up by unscrupulous elements/touts.

FORM OF CASTE CERTIFICATE FOR SC/ST

This is to certify that Shri*/ Srimati/ Kumari* son/daughter* of
Village/Town.....District/Division*.....
 ... of theState/Union Territory* belongs to the caste*/Tribe
 which is recognized as a Scheduled Caste/Scheduled Tribe under:-

- *The Constitution Scheduled Castes Order 1950.
- *The Constitution Scheduled Tribes Order 1950.
- *The Constitution (Scheduled Castes) (Union Territories) (Part C States) Order 1951;
- *The Constitution (Scheduled Tribes) (Union Territories) (Part C States) Order 1951;
- [As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order 1956, the Bombay Re-organisation Act 1960, the Punjab Re-organisation Act 1966, the State of Himachal Pradesh Act 1970, the North Eastern Areas (Re-organisation) Act 1971 and the Scheduled Castes and Scheduled Tribes Orders, (Amendment) Act 1976]
- *The Constitution (Jammu and Kashmir)* Scheduled Castes Orders, 1956
- *The Constitution (Andaman and Nicobar Islands)* Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled *Tribes Orders (Amendment) Act, 1976
- *The Constitution (Dadra and Nagar Haveli)* Scheduled Castes Order, 1962
- * The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962
- *The Constitution (Pondicherry) Scheduled Castes Orders, 1964
- *The Constitution (Uttar Pradesh) Scheduled Tribes Orders, 1967
- *The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968
- *The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968
- *The Constitution (Nagaland) Scheduled Tribes Order, 1970.
- *The Constitution (Sikkim) Scheduled Castes Order, 1978
- *The Constitution (Sikkim) Scheduled Tribes Order, 1978
- *The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989.
- *The Constitution (SC) Orders (Amendment) Act, 1990
- *The Constitution (ST) Orders (Amendment) Ordinance Act, 1991
- *The Constitution (ST) Orders (Amendment) Ordinance Act, 1996
- *The Constitution (Scheduled Castes) Orders (Amendment) Act, 2002
- * The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002.
- * The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002.

2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to Shri/Srimati*
 father/mother*of Shri/Srimati/Kumari.....of Village/Town*
 in District/Division*.....of the State/Union Territory* who belongs
 to theCaste*/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the Station/Union Territory*
 issued by thedated.....

3. Shri/Srimati/Kumari*and/or* his/her* family ordinarily resides in
 Village/Town*.....District/Division*..... of the State/Union Territory* of

Place.....
 Date.....

Signature.....
 Designation.....

(with seal of Office)

State/Union Territory.....

* Please delete the words which are not applicable.

@ Please quote the specific presidential order.

% Delete the Paragraph, which is not applicable

Note: (a) The term "ordinarily reside(s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950. Officers competent to issue Caste/Tribe certificates.

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/ 1st Class Stipendiary Magistrate/Sub-Divisional Magistrate/ Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
3. Revenue Officers not below the rank of Tehsildar.
4. Sub-Divisional Officer of the area where the candidate and /or his/her family normally reside(s).
5. Certificates issued by Gazetted Officers of the Central or of a State Government Countersigned by the District Magistrate Concerned.
6. Administrator/Secretary to Administrator (Laccadive, Minicoy and Admindivi Islands).

OBC CERTIFICATE FORMAT**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POST UNDER GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kumari.....son/daughter ofof Village/Town.....in District/Division.....in the State/Union Territory belongs to thecommunity which is recognized as a Backward Class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No.dated.....*.

Shri/Smt./Kum.* and/or his/her family ordinarily reside(s) in the District/Division of the State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy layer) mentioned in column 3 (of the Schedule to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt(SCT), dated 8.9.1993 and modified vide Government of India, Department of Personnel and Training O.M. No. 36033/1/2013-Estt. (Res) dated 27.05.2013 and 13.09.2017**.

Date:

**DISTRICT MAGISTRATE/
DY. COMMISSIONER ETC.**

(Seal)

*The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate as OBC.

**As amended from time to time.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

Government of _____

(Name & Address of the authority issuing the certificate)

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS (EWS)

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/Street _____ Post Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her "family" ** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets***.

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office _____
Name _____
Designation _____

Recent Passport size attested Photograph of the Applicant

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

*** Note 3: The property held by a "Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

FORM-V**Certificate of Disability****(In cases of amputation or complete permanent paralysis of limbs or dwarfism and in cases of blindness)****[See Rule 18 (1)]****(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)**

| |
|---|
| Recent Passport Size Attested Photograph (Showing face only) of the person with disability |
|---|

Certificate No..... Date.....

This is to certify that I have carefully examined

Shri/Smt./Kum.....son/wife/daughter of Shri Date of Birth (DD/MM/YYYY) Age..... Years, Male/Female..... Registration No..... Permanent Resident of House No.....Ward/Village/Street..... Post Office..... District.....State....., whose photograph is affixed above, and am satisfied that:

(A) He/She is a case of:

*Locomotor Disability

*Dwarfism

*Blindness

(Please tick as applicable)

(B) The diagnosis in his/her case is.....

(1) He/She has % (in figure) Percent (in words) permanent locomotor disability/dwarfism/blindness in relation to his/her (Part of body) as per guidelines (to be specified).

(2) The applicant has submitted the following document as proof of residence:

| Nature of Document | Date of Issue | Details of authority issuing certificate |
|--------------------|---------------|--|
| | | |

| |
|--|
| Signature/Thumb Impression of the person in whose favour disability certificate is issued |
|--|

(Signature and Seal of Authorized Signatory of notified Medical Authority)

FORM- VI
Certificate of Disability
(In case of multiple disabilities)
[See Rule 18 (1)]

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Certificate No.....Date.....

1. This is to certify that we have carefully examined Shri/Smt./Kum son/wife/daughter of Shri..... Date of Birth..... (DD/MM/YYYY) Age.... Years, Male/Female..... Registration No.Permanent Resident of House No..... Ward/Village/Streetwhose photograph is affixed above and are satisfied that:

Recent Passport Size Attested photograph (Showing face only) of the person with disability

(A) He/She is a case of **Multiple Disability**. Her/Her extent of permanent physical impairment/disability has been evaluated as per guidelines (to be specified) for the disabilities ticked below and shown against the relevant disability in the table below:

| S.No. | Disability | Affected Part of Body | Diagnosis | Permanent Physical Impairment/ Mental Disability (in %) |
|-------|---------------------------------|-----------------------|-----------|---|
| 1. | Locomotors Disability | @ | | |
| 2. | Muscular Dystrophy | | | |
| 3. | Leprosy cured | | | |
| 4. | Dwarfism | | | |
| 5. | Cerebral Palsy | | | |
| 6. | Acid attack Victim | | | |
| 7. | Low Vision | # | | |
| 8. | Blindness | # | | |
| 9. | Deaf | £ | | |
| 10. | Hard of Hearing | £ | | |
| 11. | Speech and Language Disability | | | |
| 12. | Intellectual Disability | | | |
| 13. | Specific Learning Disability | | | |
| 14. | Autism Spectrum Disorder | | | |
| 15. | Mental illness | | | |
| 16. | Chronic Neurological Conditions | | | |
| 17. | Multiple Sclerosis | | | |
| 18. | Parkinson's Disease | | | |
| 19. | Hemophilia | | | |
| 20. | Thalassemia | | | |
| 21. | Sickle Cell disease | | | |

(B) In the light of the above, his/her overall permanent physical impairment as per guidelines (to be specified), is as follows:

In figures percent, In words..... percent

2. This condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is :

i) not necessary, Or

ii) is recommended/ after Year..... Months, and therefore this certificate shall be valid till (DD/MM/YYYY)

@ e.g. Left/Right/Both arms/legs; # e.g. Single eye/both eyes; £ e.g. Left/Right/Both ears

4. The applicant has submitted the following documents as proof of residence:

| Name of Document | Date of issue | Details of authority issuing certificate |
|------------------|---------------|--|
| | | |

5. Signature and seal of the Medical Authority

| | | |
|--|--|--|
| | | |
|--|--|--|

Name and seal of Member

Name and seal of Member

Name and seal of the Chairperson

Signature/Thumb impression of the person in whose favour disability certificate is issued

FORM- VII

Certificate of Disability

(In cases other than those mentioned in Form V and VI)

[See Rule 18(1)]

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent Passport Size
Attested photograph
(Showing face only) of
the person with
disability

Certificate No..... Date.....

1. This is to certify that we have carefully examined Shri/Smt./Kum son/wife/ daughter of Shri Date of Birth..... (DD/MM/YYYY) Age..... years , Male/Female..... Registration No..... Permanent Resident of House No..... Ward/Village/Street..... whose photograph is affixed above and I am satisfied that He/She is a case of _____ **Disability**. His/her extent of permanent physical impairment/disability has been evaluated as per guidelines (to be specified) for the disabilities ticked below and shown against the relevant disability in the table below:

| S.No. | Disability | Affected Part of Body | Diagnosis | Permanent Physical Impairment/ Mental Disability (in %) |
|-------|---------------------------------|-----------------------|-----------|---|
| 1. | Locomotors Disability | @ | | |
| 2. | Muscular Dystrophy | | | |
| 3. | Leprosy cured | | | |
| 4. | Cerebral Palsy | | | |
| 5. | Acid attack Victim | | | |
| 6. | Low Vision | # | | |
| 7. | Deaf | £ | | |
| 8. | Hard of Hearing | £ | | |
| 9. | Speech and Language Disability | | | |
| 10. | Intellectual Disability | | | |
| 11. | Specific Learning Disability | | | |
| 12. | Autism Spectrum Disorder | | | |
| 13. | Mental illness | | | |
| 14. | Chronic Neurological Conditions | | | |
| 15. | Multiple Sclerosis | | | |
| 16. | Parkinson's Disease | | | |
| 17. | Hemophilia | | | |
| 18. | Thalassemia | | | |
| 19. | Sickle Cell disease | | | |

(B) In the light of the above, his/her overall permanent physical impairment as per guidelines (to be specified), is as follows:
In figures percent, in words..... percent

2. This condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is :

i) not necessary, Or

ii) is recommended/after Year..... Months, and therefore this certificate shall be valid till (DD/MM/YYYY)

@ e.g. Left/Right/both arms/legs; # e.g. Single eye/both eyes; £ e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:

| Nature of Document | Date of issue | Details of authority issuing certificate |
|--------------------|---------------|--|
| | | |

| | |
|---|--|
| Countersigned[Countersignature and seal of the CMO/Medical Supdt.) Superintendent/Head of Government Hospital in case the certificate is issued by a medical authority who is not a government servant (with seal)] | (Authorised Signatory of notified Medical Authority) (Name and Seal) |
|---|--|

Signature/Thumb impression of the person in whose favour disability certificate is issued

Note: In case this certificate is issued by a medical authority who is not a government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District. The principal rules were published in the Gazette of India vide notification number S.O. 908 (E), dated the 31st December, 1996.

Indicative syllabus for various posts (Total 120 Questions)**A. Junior Manager (Civil) (Post Code: 11):**

- a. Part-I (24 Questions) : General Knowledge, General Aptitude/Reasoning etc
- b. Part-II (96 Questions) : Engineering and Solid Mechanics, Structural Analysis, Construction materials and management, Concrete Structures, Steel Structures, Soil Mechanics, Foundation Engineering, Municipal Solid Waste, Transportation infrastructure, Highway Pavements, Traffic Engineering, Surveying etc

B. Junior Manager (Operations and BD) (Post Code: 12):

- a. Part-I (24 Questions) : General Knowledge, General Aptitude/Reasoning etc
- b. Part-II (96 Questions) : Management Functions and Behavior, Management of Human Resources, Finance for Management, Marketing for Management, Quantitative Analysis for Management, Management Information Systems, Logistics and Supply Chain Management, Strategic Management etc

C. Junior Manager (Mechanical) (Post Code: 13):

- a. Part-I (24 Questions) : General Knowledge, General Aptitude/Reasoning etc
- b. Part-II (96 Questions) : Mechanics, Strength of Materials, Theory of Machines, Engg. Design & Drawing, Fluid Mechanics, Thermo Dynamics, Engineering Material and Manufacturing Technology, Machining and Machine Tools, Metrology and Inspection, Electronics and Communication, Computer (Basic), Quality Management (ISO,IMS, OHSAS), Mechatronics, Basic Electricity and Magnetism etc

D. Executive (Civil) (Post Code: 21) :

- a. Part-I (24 Questions) : General Knowledge, General Aptitude/Reasoning etc
- b. Part-II (96 Questions) : Surveying, Strength of material, Structural Design & Drawing, Buildings & Construction Material, Soil mechanics & Foundation Engineering, Concrete Technology, Reinforced & Pre-stressed concrete, Hydraulics, Hydrology & Hydraulics Structures, Public Health Engineering & Water Supply, Railway Engineering & Railway Track etc.

E. Executive (Electrical) (Post Code: 22) :

- a. Part-I (24 Questions) : General Knowledge, General Aptitude/Reasoning etc
- b. Part-II (96 Questions) : Circuit Analysis, Machines, Electronics, Measurement, Control System, Material system, Rest etc.

F. Executive (Signal & Telecommunications) (Post Code:23) :

- a. Part-I (24 Questions) : General Knowledge, General Aptitude/Reasoning etc
- b. Part-II (96 Questions) : Engineering Mathematics, Networks, Signals & systems, Electronic devices, Analog Circuits, Digital circuits, Control System, Communication, Electromagnetic etc.

G. Executive (Operations & BD) (Post Code: 24) (120 Questions) :

- a. General Knowledge, Logical Reasoning, Numerical Ability, General Science, History of Indian Railways and DFCCIL, Economics & Marketing, Customer Relations etc.

H. Executive (Mechanical) (Post Code : 25) :

- i) Part-I (24 Questions) : General Knowledge, General Aptitude/Reasoning etc
- ii) Part-II (96 Questions) : Mechanics. Strength of Materials, Theory of Machines, Design, Fluid Mechanics, Thermo Dynamics, Engineering Material and Manufacturing Technology, Machining and Machine Tools, Metrology and Inspection etc.

I. Junior Executive (Electrical) (Post Code : 31) :

- a. Part-I (60 Questions) : General Knowledge, Numerical Ability, General Aptitude/Reasoning, General Science etc
- b. Part-II (60 Questions) : Electrical Circuits and Fields, Signals and Systems, Electrical Machines, Power Systems, Control Systems, .Electrical and Electronic Measurements, Analog and Digital Electronic, Power Electronics and Drives etc.

J. Junior Executive (Signal & Telecommunications) (Post Code:32) :

- a. Part-I (60 Questions) : General Knowledge, Numerical Ability, General Aptitude/Reasoning, General Science etc
- b. Part-II (60 Questions) : Electronic Measurements and Instrumentation, Analog and Digital Circuits, Analog and Digital Communication Systems, Computer Organization and Architecture, Electro Magnetics, Advanced Communication Topics etc.

K. Junior Executive (Operations & BD) (Post Code:33) :

- a. Part-I (60 Questions) : General Knowledge, Numerical Ability, General Aptitude/Reasoning, General Science etc
- b. Part-II (60 Questions) : History of Indian Railways & DFCCIL, Economics & Marketing, Logical Reasoning, Customer Relations etc.

L. Junior Executive (Mechanical) (Post Code:34) :

- a. Part-I (60 Questions) : General Knowledge, Numerical Ability, General Aptitude/Reasoning, General Science etc
- b. Part-II (60 Questions) : Engineering Drawing, Measurement, Work, Power & Energy, Heat & Temperature, Machines, Tools & Equipment etc



How to Apply

Candidates satisfying the eligibility conditions have to apply On-line on DFCCIL website i.e. www.dfccil.com. Candidates are advised to read the following instructions carefully before applying on-line and also all the instructions given on main page of on-line application. Candidates should take utmost care to furnish the correct details while filling in on-line application. In case of multiple registrations for the same post, the candidature is liable for cancellation/rejection without any notice/intimation to the candidate. **Any mistake committed by the candidate shall be his/her sole responsibility.**

Application through any other mode will not be accepted. No documents are required to be sent to DFCCIL by post in connection with the application.

Steps for Applying:**STEP-I (Registration):**

- a) Candidates can apply on-line by visiting the DFCCIL website and going to the tab "Career" available at www.dfccil.com.
- b) Candidates will get the instruction page and they will have to accept the Terms & Conditions by clicking 'I Agree' Checkbox given below and pressing the 'Start' button.
- c) Applicants need to sign-up by filling up post applied, Name, valid Mobile Number and valid E-mail ID.
- d) Reserved Category candidates need to check from Advertisement whether the vacancy is available under their respective reserved category. If vacancy is not available under Original category, then such candidates will be considered as 'General/UR'.
- e) After submitting the above details, candidates will receive Login ID & Password on their registered mobile number and Email ID, hence candidates are advised to verify the correctness of the mobile number & E-mail ID before proceeding.
- f) Only one on-line registration is permitted through one mobile number and one E-mail ID.

STEP-II: FILLING-UP OF APPLICATION & SUBMISSION OF FEE

- a) Candidate should now re-login with Login ID & Password received on registered E-mail ID/Mobile Number.
- b) The candidate should now fill-up all the desired/required information in the On-line Form correctly. Also, upload scanned images of Photo/Signature/Documents in the respective different links as per detailed guidelines for scanning and uploading given in Annexure-IV-(B). The candidate can see application under option PREVIEW before submission. The candidate should check the details filled-in and make necessary corrections, under option EDIT (if any). However, Name, Post opted, Email-Id and Mobile Number cannot be changed.
- c) Once the application is submitted (Step II), NO Change /edit will be allowed thereafter.
- d) After submission of application, candidates will automatically be redirected to SBI MOPS payment gateway (if applicable) to deposit the Examination Fee + Bank charges (if applicable) through different payment mode, the Bank charges would be extra and as applicable. Process Flow for deposit of Examination Fee through Payment Gateway of SBI MOPS is as under:
 - i. Do not refresh/go back on page while payment is in progress, doing so might interfere the ongoing transaction.
 - ii. Post submission, the candidate will be re-directed to Payment gateway to make the online payment of application fees.
 - iii. Kindly verify the fee details and make the payment for application fee via any of the different payment modes.
 - iv. Post successful payment of application fee, candidate will be redirected to his/her application form.

Application Form:

Now, Candidates are required to download the On-line Application Form generated by the System, which may be retained for future reference. This should NOT be sent to DFCCIL.

Instructions regarding scanning of PHOTGRAPH, SIGNATURE and CERTIFICATES, Scanned image of candidates photograph, signature and Certificates, shall be as per the specifications given below:

- a) There are separate links for uploading Photograph, Signature and Certificates. Click on the respective link to Upload Photograph/Signature/Certificates.
- b) Browse and select the location where the scanned Photograph/Signature/Certificates files have been saved. Select the file by clicking on it.
- c) Click the 'Open/Upload' button. The photograph/signature/certificate file will get uploaded. If the file size and format are not as prescribed, an error message will be displayed. In such a case, change the size and format of the file as required and re-upload.
- d) Candidates should upload the scanned (digital) image of their photograph, signature and other relevant Certificates as per the process given below. The applicant should note that only **jpg or jpeg** formats are acceptable:

i) Photograph:

- a) Photograph must be a recent passport size color photograph (not older than 03 weeks).
- b) Make sure that the picture is in color, taken against a light-colored, preferably white, background. Look straight at the camera with a relaxed face.
- c) Dimensions of the image should be approximately 200X230 pixels. It will not be possible to accommodate larger images. Size of file should be between 50kb-80kb in jpg/jpeg format only.
- d) If the size of the file is too large, then adjust the settings of the scanner such as the DPI resolution, number of colors etc., during the process of scanning. Minimum resolution should be 200 dpi.

i) Signature image:

- a) The applicant has to sign on white paper with Black ink pen.
- b) The signature must be of the applicant only and not of any other person. If at any stage the signature is not found to be matching with the candidate's actual signature, the applicant's candidature may be summarily rejected.
- c) Please scan the signature area only and not the entire page.
- d) Dimensions of the image should be approximately 140X60 pixels. Size of file should be between 10kb-30kb in jpg/jpeg format only.

ii) Certificates as per detailed in Para 12 (x) :

- a) Please scan the relevant certificates (issued by competent authority) and should be clearly visible.
- b) Size of file should be between 50kb-1000kb in jpg/jpeg format only.

Grievance Redressal form

In case, the candidate has deposited the fee ON-LINE and he is not able to confirm payment on DFCCIL website, then he should fill in the following details and send the same by email to dfccil.examhelpdesk2021@gmail.com :

| Sl. No. | Particular | Detail |
|---------|-------------------------------------|--------|
| (i) | Name of the candidate | |
| (ii) | User ID | |
| (iii) | Date of deposit of fee | |
| (iv) | Transaction ID | |
| v) | Amount including bank charges (Rs.) | |
| vi) | Mobile Number | |
| vii) | E-mail ID | |

